**History Module Approval Process**

New module proposals must be submitted via the online system [OPAMA](https://mykcl.kcl.ac.uk/urd/sits.urd/run/siw_lgn).

**Requesting a Module Code**

Before submitting a module on OPAMA, please send Michael Rowe an outline of your module proposal. Once approved by Michael, please request a module code from the department via [history@kcl.ac.uk](mailto:history@kcl.ac.uk) . When requesting a module code, please send the following details:

* Module Title
* Credit Value (i.e. 15 or 30 (UG) or 20 or 40 (PGT))
* Module Type (i.e. Survey, Group II, Group III, Thematic Special Subject, MA)

Without these details, the programmes team will be unable to issue you a code.

**Entering module information on OPAMA**

To log onto OPAMA, go to mykcl.kcl.ac.uk, log on with your id and password, then click the OPAMA tab. Then click on ‘Create a new module’ (or modify existing module), ‘Start Process’, confirm your identity and enter module information on the following pages:

**Module Information (step 1)**

The following information will required: module title, proposed start, module organiser, department, level & kind of module. For UG, single semester modules are 15 credit, year-long modules 30 credit; for PG, single semester modules are 20 credit, year-long modules are 40 credits.

**Module Code (step 1b)**

Complete the module code, which professional services staff have given you. Codes map onto different types of modules as follows:

* Level 5 Thematic (Group II) - 5AAH2\*\*\*
* Level 5 Survey - 5AAH3\*\*\*
* Level 5 15 credit - 5AAH1\*\*\*
* Level 6 Special Subject Exam module (Group III)- 6AAH3\*\*\*-
* Level 6 Dissertation module (linked to Special) 6AAH3\*\*\*, usually the number following the exam module code.
* Level 6 Thematic - 6AAH4\*\*\*
* Level 7, MA module – 7AAH\*\*\*\*

**Educational Aims (step 2)**

The following are sample text which you might like to draw from to complete this section for each different kind of module. For more information about each type, see the relevant section of the department **Staff Handbook**, which also contains a list of existing modules in each section.

*Level 5 Thematic [5AAH2\*\*\*]*

xxx is an intercollegiate 'Group 2' module, which allows students to progress from the broad survey courses of Group 1 to the in-depth study of a particular area and theme. Students will be required to examine the xxx dimensions of xxx, drawing on recent historiography as well as selected primary source material. Specific aims include:

* [three or four Specific themes]

*Level 5 Survey (5AAH3\*\*\*]*

This module offers a survey of the history of [place] from [event/date] to [event/date]. It provides students with an understanding of a number of key, interrelated themes in the history of [place, period]. Students will examine the inter-relation of political, economic social and cultural forces which influenced the history of [place], developing an understanding of change through time. They will draw on recent historiography as well as selected primary source material. Specific aims include:

* [three or four Specific themes]

*Level 5 15 credit [5AAH1\*\*\*]*

This module provides students with an overview of [topic]. By the end of the module students will have enhanced their critical understanding of [topic], and will have a good grasp of the relevant historiography. Specific aims include:

* [three or four Specific themes]

*Level 6 Special Exam Module [6AAH3\*\*\*]*

This module is an intercollegiate ‘Group III’ module, which provides students with an advanced and in-depth understanding of particular period, place and theme, with intensive use of a large amount of primary source material. In particular it aims to provide students with:

* an advanced understanding of [topic]
* an advanced understanding of the historiographical literature and debates relating to [topic].

Students will also develop:

* analytical and critical skills to assess historical debate and an appreciation of the complexity of the historical process.
* an advanced ability to elaborate and present a coherent argument with appropriate use of evidence. Coherent and fluent critical writing and participation in oral discussion.

*Level 6 Dissertation Module (linked to Special) [6AAH3\*\*\*]*

The dissertation, 10,000 words in length, aims to develop students' research and writing skills. In consultation with their supervisor, students will devise a research topic within the scope of the level 6 special subject module with which the dissertation is associated. The dissertation will be based on primary texts from the body of 800-1,000 pages of source material prescribed for the course under the agreed University of London parameters for Group III papers, though students are also encouraged to demonstrate their research skills by identifying and analysing relevant primary source materials beyond those prescribed. The dissertation will represent an advanced engagement in historical research in the same format as an academic article.

*Level 6 Thematic [6AAH4\*\*\*]*

The level 6 thematic subject offers students an opportunity to think conceptually and comparatively at an advanced level about historical phenomena at the broadest possible level. The module aims to provide students with:

* An understanding of the historical debates around the concept and practice of [theme].
* The ability to relate understandings of [theme] to a range of social, cultural and political contexts in a comparative way.
* The ability to understand changing conceptualizations and practices of [theme] over long periods and the interaction of different groups and individuals in relation to it.

*Level 7, MA module [7AAH\*\*\*\*]*

This module offers an advanced understanding of [topic]. Particular aims include:

* [bullet points listing specific themes]

The approach will involve the use of primary sources where possible. In the process students will develop:

* A sophisticated understanding of the emergence of [topic]
* An understanding of comparative work and historiographical arguments on [topic].
* Analysis and critical analysis of historical debate and an appreciation of the complexity of the historical process.
* An ability to develop and present a coherent argument with appropriate use of evidence.
* Coherent and fluent critical writing and participation in oral discussion.

**Learning Outcomes (step 3)**

The following are sample text which you might like to draw from to complete this section for each different kind of module. For more information about each type, see the relevant section of the department **Staff Handbook**, which also contains a list of existing modules in each section.

*Level 5 Thematic [5AAH2\*\*\*]*

By the end of the module, students will have acquired a good knowledge of the historiography and history of [xxx]. They will also demonstrate the critical, communicative and transferable skills required at level 5. More specifically, students will be able to:

* Demonstrate a good understanding of the long-term, contingent historical processes and factors at play behind xxx
* Identify various disciplinary and interpretative approaches to the history of \*\*\*.
* Formulate and communicate coherent and well evidenced arguments in coursework essays, oral presentations and examination essays.
* Analyse a variety of written and audiovisual primary sources, from diplomatic correspondence to cartoons, patriotic songs, and newsreels.
* Students will also be given the opportunity to develop their independent study skills.

*Level 5 Survey (5AAH3\*\*\*]*

By the end of the module, students will have acquired a good knowledge of the historiography and history of [xxx]. They will also demonstrate the critical, communicative and transferable skills required at level 5. More specifically, students will be able to:

* Demonstrate general and some detailed knowledge of [place, time].
* Deal critically with key concepts and frameworks such as: xxx
* Identify various disciplinary and interpretative approaches to the history of \*\*\*.
* Formulate and communicate clear and cogent arguments in class discussions and oral presentations based on the weekly readings and compose coursework essays and examination essays, using the available scholarship and specified primary sources.
* Students will also be given the opportunity to develop their independent study skills and to work together in small groups.

*Level 5 15 credit [5AAH1\*\*\*]*

By the end of the module, students will have acquired a good knowledge of the historiography and history of [topic]. They will also demonstrate the critical, communicative and transferable skills required at level 5. More specifically, students will be able to:

* Deal critically with key concepts and frameworks such as: [list concepts, themes]
* Identify various disciplinary and interpretative approaches to the history of [topic].
* Formulate and communicate clear and cogent arguments in class discussions and oral presentations based on the weekly readings and compose coursework essays and examination essays, using the available scholarship and specified primary sources.

*Level 6 Special Subject Exam module [6AAH3\*\*\*]*

By the end of the module, the students will be able to demonstrate intellectual and practicable skills appropriate to a Level 6 module and in particular will be able to:

* Demonstrate advanced understanding of scholarship on the history of xx and show how it can be related to primary source material, including on specific themes
* interpret primary source material in a sophisticated way and use these interpretations to make effective arguments.
* reflect on methodological problems concerning the use of particular source types.
* devise a research topic concerning the history of the xxx.

*Level 6 Dissertation module (linked to Special) [6AAH3\*\*\*]*

By the end of the module, the students will be able to demonstrate intellectual and practicable skills appropriate to a Level 6 module. Their dissertation will demonstrate that they are able to:

* Demonstrate advanced understanding of scholarship on the history of xx and show how it can be related to primary source material, including on specific themes
* interpret primary source material in a sophisticated way and use these interpretations to make effective arguments.
* reflect on methodological problems concerning the use of particular source types.
* devise a research topic concerning the history of the xxx.

*Level 6 Thematic [6AAH4\*\*\*]*

At the end of the module students will be able to demonstrate intellectual and practical skills appropriate to a Level 6 module, and in particular they will be able to demonstrate that they can:

* Respond to the subject - matter in a systematic, thematically - sensitive way, demonstrating an ability to make points and connections spanning the whole timeframe of the module.
* Formulate coherent written responses to the issues, themes, concepts and debates traversed by the module.

More particularly, they should be able to:

* Demonstrate a confident understanding of the historical debates surrounding ideas and practices of [theme].
* Compare different understandings of [theme], in various historical periods and parts of the world.
* Engage critically with a variety of primary sources, scholarship and theoretical reflections on the history of [theme], including interdisciplinary perspectives.
* Relate [theme] as a concept and practice to a variety of historical structures, belief - systems, mentalities and identities.

*Level 7, MA module [7AAH\*\*\*\*]*

By the end of the module students will be able to demonstrate intellectual and practical skills appropriate to a Level 7 module and in particular will be able to:

* Demonstrate an advanced understanding of [topics].
* Consider and critically evaluate the different approaches taken by historians and practitioners of other disciplines to the study of [topic].
* Understand the particular methodological challenges and sensitivities involved in researching and writing about [topic]
* Formulate their own arguments and questions about the issues and debates raised in the module.

**Module Description (Step 4)**

This is the text used to advertise the module, which will appear on the website. Please specify 2-4 pieces of introductory reading for the module.

**Contact Time Patterns (Step 6)**

Each ‘type’ of module has its own contact time pattern – please ensure that you use the correct pattern in your module proposal form:

***Level 5***

**Level 5 Thematic modules 5AAH2\*\*\* (30 credit)**

* Seminars: 40 hours
* Self-Study: 260 hours

**Survey modules 5AAH3\*\*\* (30 credits)**

* Seminars: 40 hours
* Self-Study: 260 hours

**15 credit modules 5AAH1\*\*\* (15 credits)**

* Seminars: 20 hours
* Self-Study: 130 hours

***Level 6***

**Special Subject EXAM modules (30 credits)**

* Seminars: 40 hours
* Self-Study: 260 hours

**Special Subject DISSERTATION modules (30 credits)**

* Seminars/tutorials: 10 hours
* Self-Study: 290 hours

**Thematic Subjects 6AAH4\*\*\* (30 credits)**

* Lectures: 4 hours
* Seminars/tutorials: 24.5 hours
* Self-Study: 275 hours

***Level 7 (MA)***

**MA Modules (20 credits)**

* Seminars: 20 hours
* Self-study: 180 hours

**Mark Schemes (Step 7)**

Please ensure you use the correct mark scheme for your module. You must press ‘add’ to confirm your selection

**UG Mark Scheme:**

* Undergraduate 40 pass mark
* Re-assessment method should be ‘standard’

**PGT Mark Scheme:**

* Postgraduate 50 pass mark
* Re-assessment method should be ‘standard’

**Assessment Patterns (Step 8)**

Each ‘type’ of module has its own assessment pattern – please ensure that you use the correct pattern, in the sequence listed below, in your module proposal form:

***Level 5***

**Thematic modules 5AAH2\*\*\* (30 credit)**

* 1 x 3 hour examination (60%)
* 1 x oral presentation (10%)
* 1 x 2,000 word essay (15%)
* 1 x 2,000 word essay (15%)

**Survey modules 5AAH3\*\*\* (30 credits)**

* 1 x 3 hour examination (60%)
* 1 x group presentation (10%)
* 1 x 2,000 word essay (15%)
* 1 x 2,000 word essay (15%)

**15 credit modules (5AAH1\*\*\*)**

* 1 x 2,500 word essay (50%)
* 1 x 2,500 word essay (50%)

*Level 6*

Special S**ubject EXAM modules (30 credits)**

* 1 x 3 hour examination (100%)

**Special Subject DISSERTATION modules (30 credits)**

* 1 x 10,000 word dissertation (100%)

**Thematic Special Subjects 6AAH4\*\*\* (30 credits)**

* 1 x 5,000 word essay (50%)
* 1 x 5,000 word essay (50%)

**Teaching Period (Step 8)**

* **For 15 credit modules -** please select either Semester 1 or Semester 2. If a semester is not included the module will not roll over correctly on the system. The semester period can be changed at a later date, if required.
* **30 credit modules (not dissertation) –** please select Standard Year, this means the course runs in both semester 1 and semester 2
* **Dissertation modules –** please select Non-standard Year

**Modules open to Study Abroad (Step 9)**

* The only modules open to study abroad students are 15 credit level 5 and 15 credit level 4 (which are created specifically for Study Abroad students).

Steps 10-12 should not apply

**Relationship to other modules (Step 13)**

State here if there is a prohibited combination between this and another module.

**Submitting your Module for Approval**

You will be given the option to download a PDF version of your module approval form prior to submitting. Please download this and send a copy to [history@kcl.ac.uk](mailto:history@kcl.ac.uk) to be kept on file.

**If you are modifying a module, please also send a copy of any modifications to** history@kcl.ac.uk